

2022

Airport Master Record Seminar


**Airport Master Record (AMR) Module
inside the
Airport Data and Information Portal (ADIP)**



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

Introduction to AMR Module

 **ADIP**

Portal Home Facility Dashboard

Help Sylvia Piacun

Project Summary

Facility Data

Back To Project List

NORFOLK INTL (ORF)
View active [NOTAMS](#)

ORF_2021_00079565
In Progress

Enter Wildlife Information Download 5010 PDF View Chart Supplement Dates

Facility Information
Site No. 25905.*A
City / State: NORFOLK, VA

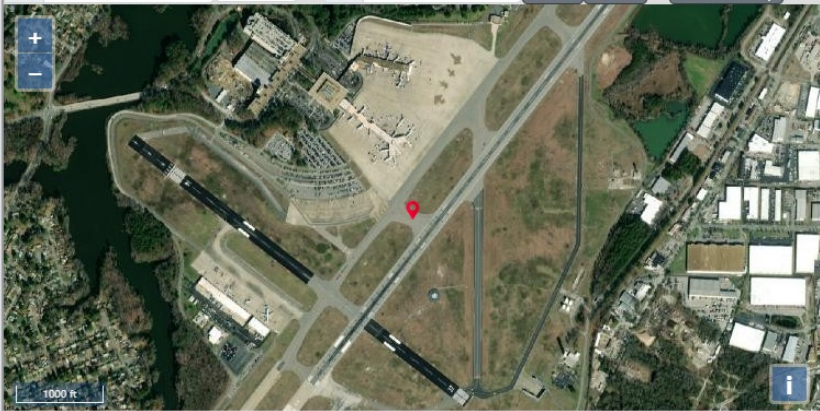
Airport Manager Name: ROBERT BOWEN, EXEC DIR
Phone: 757-857-3344

Project Information
Project Type: Additional Information
Created By: Sylvia Piacun
Created Date: Today 3:13 PM
Last Modified By: Sylvia Piacun
Last Updated Date: Today 3:13 PM

Notes

Add Note

Date	User	Note
------	------	------

Map ESRI Imagery DD Unit Feet (FT) Start Clear Full Screen Map


Project Activity

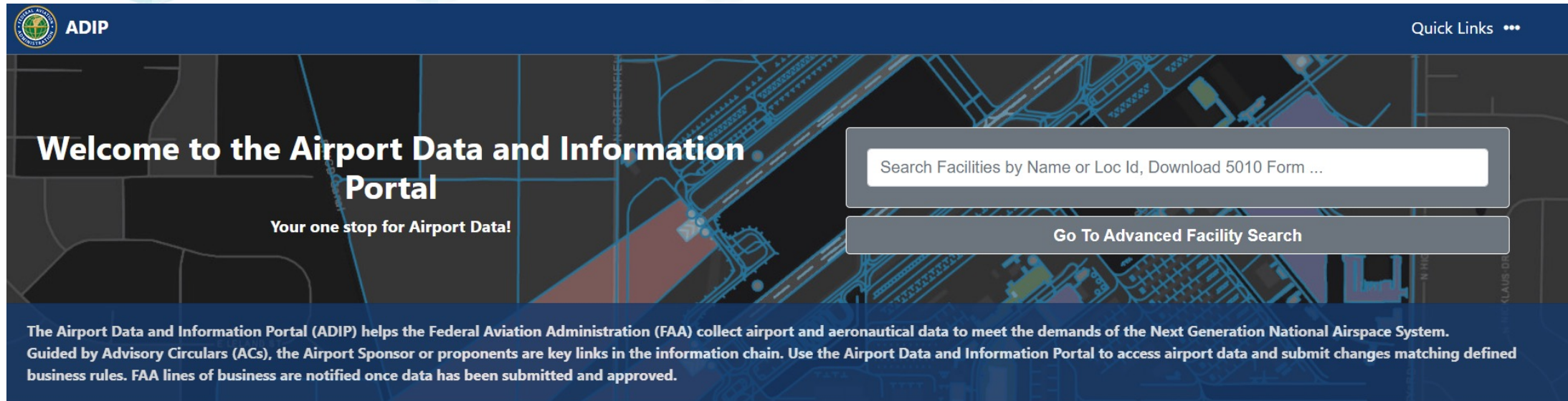
Date	User	Action
Today 3:13 PM	Sylvia Piacun	Created Project

List AMR Data Changes

Print

Terminate Project Submit Changes

AMR Module – Registration and Login



Welcome to the Airport Data and Information Portal

Your one stop for Airport Data!

Search Facilities by Name or Loc Id, Download 5010 Form ...

[Go To Advanced Facility Search](#)

The Airport Data and Information Portal (ADIP) helps the Federal Aviation Administration (FAA) collect airport and aeronautical data to meet the demands of the Next Generation National Airspace System. Guided by Advisory Circulars (ACs), the Airport Sponsor or proponents are key links in the information chain. Use the Airport Data and Information Portal to access airport data and submit changes matching defined business rules. FAA lines of business are notified once data has been submitted and approved.

 **Register**

Request a Public Account and select your role

Request a Public Account and
select your User Role

MyAccess 

Login/Register for all @faa.gov users

FAA ADMIN and FAA Airports
Regional and District Office
Log In button

 **Public Login**

Login for Airports, Consultants, State and other users

Airport Managers, State and Contractor
Airport Inspectors, and State DOT employee
Log In button

System Permissions

Below are the user roles and associated capabilities each of per element within the system

Admin: Employees of the office of Airports Headquarters or contracted personnel

Airport Manager: Owner or Manager as depicted on the Airport Master Record (5010)

FAA: Employees of the office of Airports Regional and Airport District Offices

State: Employees of the State DOT

State Inspector: Employees of the State DOT who perform airport inspections


AMR - Field Permissions

Field #	Field Name	Administrator	Airport Manager	FAA	STATE	State Inspector	Remarks Required	Comments
	Location Identifier	N	N	N	N	N	N/A	NFDC ENTRY ONLY
	FAA Site No.	N	N	N	N	N	N/A	NFDC ENTRY ONLY
1	Associated City	Y	Y	N	N	N	N/A	Only Admin can edit for NPIAS airports. Airport Manager will be able to edit only non-NPIAS airports. If Associated City changes, then CBD to Airport value will also change
2	Airport Name	Y	Y	N	N	N	N/A	Only Admin can edit for NPIAS airports. Airport Manager will be able to edit only non-NPIAS airports.
3	CBD To Airport(NM)	Y	Y	Y	Y	Y	N	
3	Direction	Y	Y	Y	Y	Y	N	
4	State	N	N	N	N	N	N/A	NFDC ENTRY ONLY
5	County	N	N	N	N	N	N/A	NFDC ENTRY ONLY
	Region	N	N	N	N	N	N/A	NFDC ENTRY ONLY
6	ADO	N	N	N	N	N	N/A	NFDC ENTRY ONLY
7	Sectional Aeronautical Chart	N	N	N	N	N	N/A	NFDC ENTRY ONLY
	Airport Internet Address (Not in eNASR Schema 5010 Field Only)	Y	Y	Y	Y	Y	N/A	Data is stored only in 5010, not sent to NASR
10	Ownership	Y	N	Y	N	N	N	For NPIAS Airports, only FAA administrator can edit, requires submission of documentation.

ADIP AMR Module – Login for State Inspectors

Login page will display as below; Enter the email address and password assigned to your account and hit login.

adip.faa.gov/agis/public/#/login

 **ADIP** Quick Links

Non-FAA Personnel Login for the Airport Data and Information Portal

WARNING ** WARNING ** WARNING

You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.

By using this information system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding communications or data transiting or stored on this information system.
- At any time, and for any lawful Government purpose, the Government may monitor, intercept, and search any communication or data transiting or stored on this information system.
- Any communications or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.

⚠ This page is for Non-FAA personnel. FAA personnel should use [MyAccess](#)

[ADIP Home](#) | [New User Registration](#) | [Forgot my Password](#)

Email

Password

ⓘ Passwords expire every 180 days

☑ By clicking Login, I accept the warning displayed on this page

[➔ Login](#)

ADIP AMR Module – State Inspector Portal Page

The Airport Master Record (AMR) block will display on the portal page. Here you can View/Update a Facility, View your submissions and access the User Guide.

ADIP Portal Home Facility Dashboard Help Sylvia Piacun

Airport Data and Information Portal - Home

COVID-19 NOTICE: Please click here to see the latest ADIP updates related to COVID-19

Search 5010 Facilities by Name or Loc Id...

★ You currently have no favorite facilities. To add a facility, perform an search and select the star next to the facility name.

Go To Advanced Facility Search

Airport Master Record (AMR)

- View Facility Data (Airport/Heliport)
- Update Facility Data (Airport/Heliport)
- View Submissions
- Reports
- Update Chart Supplement Cut-Off Dates
- User Guide

Modification of Standard (MOS)

- My MOS
- MOS User Guide

Runway Safety Area (RSA)

- My RSA Inventory
- RSA Dashboard
- User Guide
- Training Guide
- AC 150/5300-13

Search Wind Data

- Download Wind Speed Data
- Wind Analysis/Generate Windrose
- User Guide

My Account (Sylvia Piacun)

- Update My Account Information

Help & Training

- My Helpdesk Issues
- Create New Issue
- Online Help

System Information

- Version 7.2.0 - Deployed 10/01/2021
- Release History
- Submit Feedback

ADIP AMR Module – Updating a Facility

You will select the “Update Facility Data (Airport/Heliport)” to begin updating the airport/heliport.

ADIP Portal Home Facility Dashboard Help Sylvia Piacun

Airport Data and Information Portal - Home

COVID-19 NOTICE: Please click here to see the latest ADIP updates related to COVID-19

★ You currently have no favorite facilities. To add a facility, perform an search and select the star next to the facility name.

Go To Advanced Facility Search

Airport Master Record (AMR)

- View Facility Data (Airport/Heliport)
- Update Facility Data (Airport/Heliport)**
- View Submissions
- Reports
- Update Chart Supplement Cut-Off Dates
- User Guide

Modification of Standard (MOS)

- My MOS
- MOS User Guide

Runway Safety Area (RSA)

- My RSA Inventory
- RSA Dashboard
- User Guide
- Training Guide
- AC 150/5300-13

Search Wind Data

- Download Wind Speed Data
- Wind Analysis/Generate Windrose
- User Guide

My Account (Sylvia Piacun)

- Update My Account Information

Help & Training

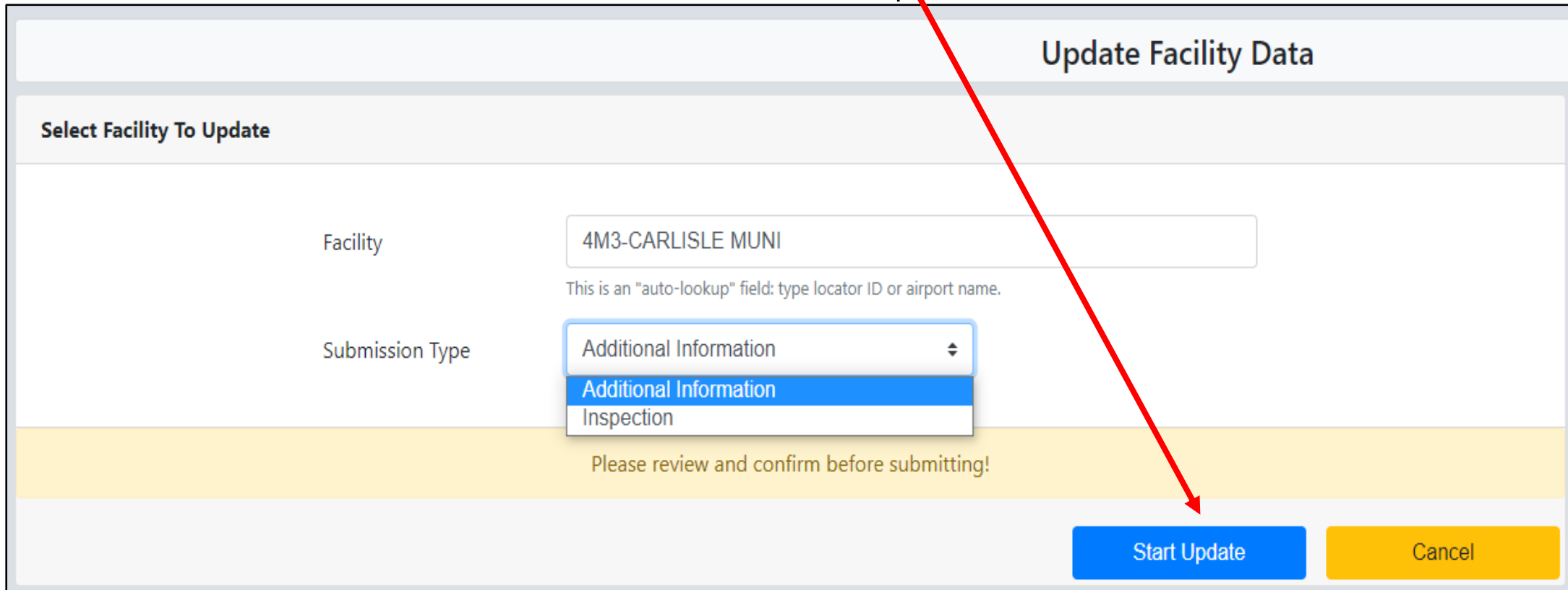
- My Helpdesk Issues
- Create New Issue
- Online Help

System Information

- Version 7.2.0 - Deployed 10/01/2021
- Release History
- Submit Feedback

AMR – Update Facility Data

Enter the airport LOC ID, select the submission type as ‘Inspection’ or “Additional Information” and click on ‘Start Update’ button.



The screenshot shows a web form titled "Update Facility Data". Under the heading "Select Facility To Update", there are two fields. The "Facility" field contains the text "4M3-CARLISLE MUNI" and has a small text note below it: "This is an 'auto-lookup' field: type locator ID or airport name." The "Submission Type" field is a dropdown menu with "Additional Information" selected and highlighted in blue. Below the dropdown, the word "Inspection" is also visible. A yellow banner across the bottom of the form area contains the text "Please review and confirm before submitting!". At the bottom right, there are two buttons: a blue "Start Update" button and a yellow "Cancel" button. A red arrow originates from the top right of the form and points directly to the "Start Update" button.

AMR – Update Facility Data

After entering your LOC ID and the highlighted section is displayed, this means someone else has created a project for that airport. You will not be allowed to make any edits until that person has submitted or terminated the project.

Effective Date	Cut-Off Date
Apr 22, 2021	Mar 10, 2021
Jun 17, 2021	May 5, 2021
Aug 12, 2021	Jun 30, 2021
Oct 7, 2021	Aug 25, 2021
Dec 2, 2021	Oct 20, 2021
Jan 27, 2022	Dec 15, 2021

AMR – Project Summary Page

AMR Project Summary Page will display with Facility Information, Project Information and Project Activity. Click on “Facility Data” tab to update Airport data.

Project Summary

Facility Data

Back To Project List

CARLISLE MUNI (4M3)

View active [NOTAMS](#)

Facility Information

Site No. 00913.*A
City / State: CARLISLE, AR
Airport Manager Name: LARRY PASLEY
Phone: 870-552-5225

Project Information

Project Type: Inspection
Created By: Demo Inspector
Created Date: Today 12:29 PM
Last Modified By: Demo Inspector
Last Updated Date: Today 12:29 PM

Notes

Add Note

Date	User	Note
------	------	------

List AMR Data Changes

None

4M3_2021_00076090

In Progress

Enter Wildlife Information

Download 5010 PDF

View Chart Supplement Dates

Map

ESRI Imagery

DD


Unit

Feet (FT)

Start

Clear

Full Screen Map



1000 ft

Project Activity

Date	User	Action
Today 12:29 PM	Demo Inspector	Created Project

Print List

Terminate Project

Submit Changes

AMR – Project Summary Page

A new feature on the “Project Summary” and “Facility Data” Page is the ability to see all your projects you have created or just the projects created for the selected facility. When selecting either one a screen will pop up with your list of projects.

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

Project Summary Facility Data

SHREVEPORT DOWNTOWN (DTN) DTN_2021_00064158
View active [NOTAMS](#) In Progress

Enter Wildlife Information Download 5010 PDF View Chart Supplement Dates

Map ESRI Imagery DD Unit Feet (FT) Start Clear Full Screen Map

Facility Information
Site No. 07739.*A

AMR Project List View Chart Supplement Dates

Filter by Project Status: All Submitted Completed In Progress

15 Items in Page Filter Text Add Filter

Filters: Loc ID: DTN Clear Filters

Project	Facility Name	Loc ID	State	Facility Use	Project Type	Status	Created By	Created Date
DTN_2021_00064158	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	In Progress	Joyce Piacun	04/11/2021
DTN_2018_51607	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	12/21/2018
DTN_2018_51608	SHREVEPORT DOWNTOWN	DTN	LA	Public	Inspection	Completed	LEGACY USER	12/21/2018
DTN_2017_42839	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	11/09/2017
DTN_2017_42840	SHREVEPORT DOWNTOWN	DTN	LA	Public	Inspection	Completed	LEGACY USER	10/23/2017
DTN_2016_33879	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	12/21/2016
DTN_2016_32102	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	09/23/2016
DTN_2016_32101	SHREVEPORT DOWNTOWN	DTN	LA	Public	Inspection	Completed	LEGACY USER	09/22/2016
DTN_2016_28933	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	05/27/2016
DTN_2016_26965	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	03/15/2016
DTN_2016_25378	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	02/02/2016
DTN_2014_14085	SHREVEPORT DOWNTOWN	DTN	LA	Public	Additional Information	Completed	LEGACY USER	11/11/2014
DTN_2016_25377	SHREVEPORT DOWNTOWN	DTN	LA	Public	Inspection	Completed	LEGACY USER	09/02/2014

Submit Changes

AMR – Wildlife Survey

Click on the “**Enter Wildlife Information**” tab to access the Wildlife Management Survey questions. These questions are to be answered for each inspection. Go over questions with Airport Manager and answer as best you can.

The screenshot displays the AMR (Airport Manager Record) interface for a project named 'CARLISLE MUNI (4M3)'. The left sidebar shows 'Project Summary' and 'Facility Data'. The main content area is divided into 'Facility Information' and 'Project Information'. The 'Facility Information' section includes fields for 'Site No. 00913.*A', 'City / State: CARLISLE, AR', 'Airport Manager Name: LARRY PASLEY', and 'Phone: 870-552-5225'. The 'Project Information' section is currently open, showing a 'Wildlife Survey' form for 'MANASSAS RGNL/HARRY P DAVIS FIELD (HEF) - WASHINGTON, VA'. The form contains five questions with radio button options for 'YES' or 'NO', and a date field for 'Enter date'. The questions are: 1) Does your airport have a Wildlife Site Visit? 2) Does your airport have a Wildlife Hazard Assessment? 3) Does your airport have a Wildlife Hazard Management Plan? 4) Do you have a state wildlife depredation permit? 5) Does your airport have fencing around the airport? The form also includes a 'Save' button and a 'Cancel' button. A red box highlights the 'Enter Wildlife Information' tab in the top right corner of the interface.

Project Summary

Facility Data

Back To Project List

CARLISLE MUNI (4M3)

View active [NOTAMS](#)

4M3_2021_00076090

In Progress

Enter Wildlife Information

Download 5010 PDF

View Chart Supplement Dates

Map ESRI Imagery DD Unit Feet (FT) Start Clear Full Screen Map

Facility Information

Site No. 00913.*A

City / State: CARLISLE, AR

Airport Manager Name: LARRY PASLEY

Phone: 870-552-5225

Project Information

Wildlife Survey MANASSAS RGNL/HARRY P DAVIS FIELD (HEF) - WASHINGTON, VA

When performing your inspections please ask the airport manager the following questions and enter the answers here.

YES NO

1) Does your airport have a Wildlife Site Visit? ☒ If yes, when was it completed? Enter date

2) Does your airport have a Wildlife Hazard Assessment? ☒ If yes, when was it completed? Enter date

3) Does your airport have a Wildlife Hazard Management Plan? ☒ If yes, when was it completed? Enter date

4) Do you have a state wildlife depredation permit? ☒

5) Does your airport have fencing around the airport? ☒ If yes, how high is the fence? (Feet)

Save Cancel

Terminate Project

Submit Changes

AMR – Download 5010 form

By clicking on the “**Download 5010 PDF**” you will get a current copy of the airport master record for the selected facility.

Project Summary

Facility Data

Back To Project List

CARLISLE MUNI (4M3)

View active [NOTAMS](#)

4M3_2021_00076090

In Progress

Enter Wildlife Information

Download 5010 PDF

View Chart Supplement Dates

Map ESRI Imagery DD Unit Feet (FT) Start Clear Full Screen Map

1000 ft

Facility Information

Site No. 00913.*A
City / State: CARLISLE, AR

Airport Manager Name: LARRY PASLEY
Phone: 870-552-5225

Project Information

Project Type: Inspection
Created By: Demo Inspector
Created Date: Today 12:29 PM
Last Modified By: Demo Inspector
Last Updated Date: Today 12:29 PM

Notes [Add Note](#)

Date	User	Note
------	------	------

List AMR Data Changes

None

Project Activity

Date	User	Action
Today 12:29 PM	Demo Inspector	Created Project

[Print List](#)

[Terminate Project](#) [Submit Changes](#)

AMR – View Chart Supplement Dates

By clicking on the “**View Chart Supplement Dates**” will bring up a screen showing the Effective Dates and Cut-Off Dates.

The screenshot displays the AMR system interface for 'CARLISLE MUNI (4M3)'. The left sidebar contains 'Project Summary' and 'Facility Data'. The main content area shows 'Facility Information' and 'Project Info'. A modal titled 'Chart Supplement Submission Cut-Off Dates' is open, displaying a table of effective and cut-off dates. The modal also includes a 'Close' button. In the background, the 'View Chart Supplement Dates' button is highlighted with a red box.

Chart Supplement Submission Cut-Off Dates

ⓘ Data changes must be received by the Aeronautical Data Team as soon as possible but not later than the "cut-off" dates listed below to assure publication on the desired effective date.
ALERT: Critical information such as equipment malfunction, abnormal field conditions, hazards to flight, etc., should be reported as soon as possible.

Effective Date	Cut-Off Date
Apr 22, 2021	Mar 11, 2021
Jun 17, 2021	May 5, 2021
Aug 12, 2021	Jun 30, 2021
Oct 7, 2021	Aug 25, 2021
Dec 2, 2021	Oct 20, 2021
Jan 27, 2022	Dec 15, 2021

Buttons: Enter Wildlife Information, Download 5010 PDF, View Chart Supplement Dates, Map, ESRI Imagery, DD, Unit, Feet (FT), Start, Clear, Full Screen Map, Back To Project List, Notes, Date, List AMR D, None, Terminate Project, Submit Changes, Print List.

AMR – Facility Data

In order to edit airport data, you will need to click on the “Facility Data” tab as shown in red.

Project Summary | **CARLISLE MUNI (4M3)** | View active [NOTAMS](#) | 4M3_2021_00076090 | In Progress

Facility Data (highlighted in red)

General Information

- 1. Associated City: CARLISLE
- 2. Airport Name: CARLISLE MUNI
- 3. CBD to Airport (NM): 2 | North East
- 4. State: AR
- 5. County: LONOKE
- 6. Region / ADO: ASW | AOK
- 7. Sectional Aeronautical Chart: MEMPHIS
- Airport Internet Address:

Owner Information

- 10. Ownership: PU-Publicly Owned | Documents
- 11. Owner Name: CITY OF CARLISLE | Owner Change | Documents
- 12. Address 1: P.O. BOX 49

Manager Information

- 14. Manager Name: LARRY PASLEY
- 15. Address 1: PO BOX 450
- Address 2: CARLISLE ROAD
- City: CARLISLE
- State / Zip: AR | 72024
- 16. Phone Number: 870-552-5225
- Email:

Attendance Schedule

- 17. Attendance Schedule: UNATNDD

Airport Geography

- 18. Use: Public
- 19. Latitude D / M / S / Hem: 34-48-29.6N

[Save Changes](#) | [Error Check](#) | [Terminate Project](#) | [Submit Changes](#)

AMR – Facility Data

The Facility Data page displays the General Information, Runways/Helipads, Services & Facilities, Based Aircrafts and Remarks tabs as shown in red.

Project Summary | CARLISLE MUNI (4M3) | 4M3_2021_00076090 | In Progress

Facility Data | General Information | Runways / Helipads | Services & Facilities | Based Aircraft & Operations | Remarks

[Back To Project List](#)

General Information

1. Associated City: CARLISLE

2. Airport Name: CARLISLE MUNI

3. CBD to Airport (NM): 2 North East

4. State: AR

5. County: LONOKE

6. Region / ADO: ASW AOK

7. Sectional Aeronautical Chart: MEMPHIS

Airport Internet Address:

LINKS TO 3RD PARTY SITES WILL BE REMOVED.

Owner Information

10. Ownership: PU-Publicly Owned Documents

11. Owner Name: CITY OF CARLISLE Owner Change Documents

12. Address 1: P.O. BOX 49

Manager Information

14. Manager Name: LARRY PASLEY

15. Address 1: PO BOX 450

Address 2: CARLISLE ROAD

City: CARLISLE

State / Zip: AR 72024

16. Phone Number: 870-552-5225

Email:

Attendance Schedule

17. Attendance Schedule: Add

Months	Days	Hours	Action
UNATNDD			

Airport Geography

18. Use: Public

19. Latitude D / M / S / Hem: 34-48-29.6N

Save Changes | Error Check | Terminate Project | Submit Changes

AMR – General Information Tab

The General Information Page displays Airport Master Record data elements 1-26.

On this page you can select the “**NOTAMS**” link to view active NOTAMS for the selected airport.

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

Project Summary Facility Data

MARKSVILLE MUNI (MKV) MKV_2021_00064149 In Progress

View active [NOTAMS](#)

General Information

1. Associated City MARKSVILLE

2. Airport Name MARKSVILLE MUNI

3. CBD to Airport (NM) 1 South

4. State LA

5. County AVOYELLES

6. Region / ADO ASW LNM

7. Sectional Aeronautical Chart HOUSTON

Airport Internet Address

LINKS TO 3RD PARTY SITES WILL BE REMOVED.

Manager Information

14. Manager Name ALVIN MOREAU

15. Address 1 157 JOHNSON RD.

Address 2

City MARKSVILLE

State / Zip LA 71351

16. Phone Number 318-447-3197

Email

Attendance Schedule

17. Attendance Schedule Add

Months Days Hours Action

Terminate Project Submit Changes

Save Changes Error Check

AMR – NPIAS/Federal Agreements

Data element #25.
NPIAS/Federal Agreements now has a Check box that should be checked when the Federal Agreement starts with an “N”. Only editable by an FAA Inspector.

ADIP Portal Home Facility Dashboard Help Sylvia Piacun

LOUIS ARMSTRONG NEW ORLEANS INTL (MSY) MSY_2022_00088151 In Progress

Project Summary Facility Data

General Information Runways / Helipads Services & Facilities Based Aircraft & Operations Remarks

Owner Information

10. Ownership 10 PU-Publicly Owned Change Ownership Documents

11. Owner Name 11 CITY OF NEW ORLEANS Owner Change Documents

12. Address 1 12 PO BOX 20007

Address 2

City NEW ORLEANS

State / Zip LA 70141

13. Phone Number 13 504-658-4900

Email

24. Non-Comm. Landing Fee 24 Yes

25. NPIAS/Federal Agreements 25 Is NPIAS ☒

Federal Agreement NGY3

18. Use 18 Public

19. Latitude D / M / S / Hem 19 29-59-35.8N

20. Longitude D / M / S / Hem 20 90-15-32.5W

Lat./Long. Survey Method Estimated

21. Elevation / Survey Method 21 3

22. Acreage 22 1500

26. FAR Part 139 Index / CSC 26 ID S

FAR Part 139 Date 5/1/1973

111. Inspector Type 111 F-FAA

112. Last Inspected Date 112 03/25/2021

Last Inspected By MICHAELA. FRAY

Save Changes Error Check Terminate Project Submit Changes

AMR – NPIAS/Federal Agreements

If the box was checked for Data Element #25 in ADIP, this is how it will be displayed on the Airport Master Record that can be downloaded in the ADIP program.

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION		AIRPORT MASTER RECORD		PRINT DATE: 11/07/2021 AFD EFF 11/04/2021 FORM APPROVED OMB 2120-0015							
> 1 ASSOC CITY: NEW ORLEANS		4 STATE: LA		LOC ID: MSY							
> 2 AIRPORT NAME: LOUIS ARMSTRONG NEW ORLEANS INTL		5 COUNTY: JEFFERSON, LA		FAA SITE NR: 07675.*A							
3 CBD TO AIRPORT (NM): 10 W		6 REGION/ADO: ASW /LNM		7 SECT AERO CHT: NEW ORLEANS							
GENERAL 10 OWNERSHIP: PUBLIC > 11 OWNER: CITY OF NEW ORLEANS > 12 ADDRESS: PO BOX 20007 NEW ORLEANS, LA 70141 > 13 PHONE NR: 504-658-4900 > 14 MANAGER: KEVIN DOLLIOLE > 15 ADDRESS: PO BOX 20007 NEW ORLEANS, LA 70141 > 16 PHONE NR: (504) 303-7652 > 17 ATTENDANCE SCHEDULE: <table border="1"> <thead> <tr> <th>MONTHS</th> <th>DAYS</th> <th>HOURS</th> </tr> </thead> <tbody> <tr> <td>ALL</td> <td>ALL</td> <td>ALL</td> </tr> </tbody> </table>			MONTHS	DAYS	HOURS	ALL	ALL	ALL	SERVICES > 70 FUEL: 100LL A > 71 AIRFRAME RPRS: NONE > 72 PWR PLANT RPRS: NONE > 73 BOTTLE OXYGEN: NONE > 74 BULK OXYGEN: NONE 75 TSNT STORAGE: TIE 76 OTHER SERVICES: AFRT,CARGO		
MONTHS	DAYS	HOURS									
ALL	ALL	ALL									
18 AIRPORT USE: PUBLIC 19 ARPT LAT: 29-59-35.8N ESTIMATED 20 ARPT LONG: 90-15-32.5W 21 ARPT ELEV: 3.7 SURVEYED 22 ACREAGE: 1,500 > 23 RIGHT TRAFFIC: NO > 24 NON-COMM LANDING: YES > 25 NPIAS/FED AGREEMENTS: YES /NGY3 > 26 FAR 139 INDEX: I D S 05/1973			FACILITIES > 80 ARPT BCN: CG > 81 ARPT LGT SKED: SS-SR BCN LGT SKED: SS-SR > 82 UNICOM: 122.950 > 83 WIND INDICATOR: YES-L 84 SEGMENTED CIRCLE: NONE 85 CONTROL TWR: YES 86 FSS: DE RIDDER 87 FSS ON ARPT: NO 88 FSS PHONE NR: 89 TOLL FREE NR: 1-800-WX-BRIEF								
			BASED AIRCRAFT 90 SINGLE ENG: 4 91 MULTI ENG: 3 92 JET: 9 93 HELICOPTERS: 5 TOTAL: 21 94 GLIDERS: 0 95 MILITARY: 0 96 ULTRA-LIGHT: 0								
			OPERATIONS 100 AIR CARRIER: 121,062 102 AIR TAXI: 8,304 103 G A LOCAL: 0 104 G A ITNRNT: 13,383 105 MILITARY: 902 TOTAL: 143,651 OPERATIONS FOR 12 MONTHS ENDING 12/31/2019								

AMR – Ownership and Owner Name Change

On the General Information Tab, you can change the Ownership and Owner Name which require additional documentation. Select the **“Change Ownership”** or **“Owner Change”** button and you will be prompted to submit the required documents for those changes.

Owner Information

10. Ownership ⓘ

PU-Publicly Owned

Change Ownership

Documents

11. Owner Name ⓘ

AVOYELLES PARISH AIRPORT AUTHORITY

Owner Change

Documents

12. Address 1 ⓘ

312 NORTH MAIN ST

Address 2

City

MARKSVILLE

State / Zip

LA

71351

AMR - Comparing your changes with current FAA data

When a saved value differs from the current published data, field is highlighted (yellow).

Hover mouse over highlighted field to view comparison window.

If you want to revert to the currently published data, click on the reverse arrow and save changes.

Based Aircraft & Operations Remarks

Manager Information

14. Manager Name ⓘ ANTHONY RUDY ⓘ

15. Address 1 ⓘ 5485 AIRPORT TERMINAL RD ⓘ ⓘ

Address 2 UNIT A

City SALISBURY

State / Zip MD 21804

16. Phone Number ⓘ 410-548-4827 ⓘ

Email ARUDY@WICOMICOCOUNTY.ORG

Attendance Schedule

17. Attendance Schedule ⓘ Add

Months	Days	Hours	Action
ALL ⓘ	ALL ⓘ	0500-2230 ⓘ	⌵ ↺

AMR – Adding a Referenced Remark

- Select the “**Remark**” icon button to the right of the data element to access the Reference Remark window.
- Enter the remark in the space provided and select the “**Add Remark**” button to save your changes.

The screenshot displays the HARTSFIELD - JACKSON ATLANTA INTL (ATL) NOTAMS system interface. The main panel shows the 'Runway / Helipad' data element for '09L/27R'. Below this, the 'General Runway Information' section contains fields for 'Runway/Helipad ID', 'Length', and 'Width'. A red box highlights the 'Remark' icon button next to the 'Runway/Helipad ID' field. A red arrow points from this icon to the 'Add Remark' button in the dialog box below. The dialog box, titled '14 - Manager Name', contains a text area for the remark with the text 'ACTING MANAGER' and a 'Currently Published Remark:' section. At the bottom of the dialog are three buttons: 'Add Remark', 'Remove Remark', and 'Cancel'.

Runway / Helipad	
09L/27R	09L/27R

Runway End Coordinates	
09L	27R
Latitude	33°38'4.936"N
Longitude	84°26'52.681"W

General Runway Information	
30. Runway/Helipad ID	09L/27R
31. Length	12390
32. Width	150

39. Pavement Classification Number (PCN)	
Pavement Class	62
Pavement Type	R - RIGID
Upgrade Strength	A - HIGH
Pressure Limit	W - UNLIMITED
Rating Method	T - TECHNICAL EVAL
Edge Intensity	HIGH-High Intensity

14 - Manager Name

*Remark

ACTING MANAGER

Currently Published Remark:

Add Remark Remove Remark Cancel

AMR – Adding a Referenced Remark

When adding or changing a data element associated with the “**Airport Lighting Schedule**” it will require a remark.

The Reference Remark window will pop-up. Enter the remark in the space provided or Edit the current remark. If no change is required select the “**Accept As-Is**” and save your changes.

The screenshot shows the ADIP (DEMO) system interface. A pop-up window titled "81 - Airport Lighting Schedule" is displayed. The window contains a text area for entering a remark, which currently shows "REIL RWY 4/22; MIRL RWY 04/22 PRESET LOW INTST; TO INCR INTST ACTVT - CTAF-". Below the text area, it states "Currently Published Remark: ACTVT REIL RWY 4 & 22; MIRL RWY 04/22 - CTAF. REIL RWY 4 & 22; MIRL RWY 04/22 PRESET LOW INTST; TO INCR INTST - CTAF." and includes a checkbox for "Please check the box acknowledging the remark above is accurate." At the bottom of the pop-up are four buttons: "Accept As-Is", "Add Remark", "Remove Remark", and "Cancel". The background shows the main system interface with a sidebar menu, a top navigation bar, and a main content area displaying project details for "MARKSVILLE MUNI (MKV)".

AMR – Deleting a Referenced Remark

When deleting a data element associated with the “**Airport Lighting Schedule**” you will be required to remove the existing remark.

The Reference Remark window will pop-up. Select the “**Remove Remark**” and save your changes.

The screenshot shows the ADIP (DEMO) interface for MARKSVILLE MUNI (MKV). A pop-up window titled "81 - Airport Lighting Schedule" is displayed. The window contains the following text:

* The system has detected a change in an element that may impact the remark currently published for the Airport Lighting Schedule, element #81. Please review the following remark, edit as necessary, confirm by selecting the checkbox below it and then selecting 'Add Remark'. If no change is required, confirm by selecting the checkbox below it and then selecting 'Accept As-Is'.

81 - Airport Lighting Schedule

*Remark

REIL RWY 4/22; MIRL RWY 04/22 PRESET LOW INTST; TO INCR INTST
ACTVT - CTAF-

Currently Published Remark: ACTVT REIL RWY 4 & 22; MIRL RWY 04/22 - CTAF. REIL RWY 4 & 22; MIRL RWY 04/22 PRESET LOW INTST; TO INCR INTST - CTAF.

☐ Please check the box acknowledging the remark above is accurate.

Buttons: Accept As-Is, Add Remark, Remove Remark, Cancel

AMR – Runway/Helipads Tab

The Runways/Helipads Page displays Airport Master Record data elements 30-63 for each Runway/Helipad available.

Remarks for individual fields are displayed in the remark icon to the right.

ADIP Portal Home Facility Dashboard Help Sylvia Piacun

Project Summary Facility Data

LOUIS ARMSTRONG NEW ORLEANS INTL (MSY) MSY_2022_00088149 In Progress

View active NOTAMS

General Information **Runways / Helipads** Services & Facilities Based Aircraft & Operations Remarks

Runway / Helipad 02/20 02/20

Runway End Coordinates 02 20

Latitude 29°59'4.206"N 30°0'10.992"N

Longitude 90°15'5.094"W 90°14'43.836"W

General Runway Information

30. Runway/Helipad ID	02/20	39. Pavement Classification Number (PCN)	
Air Carrier Runway		Pavement Class	64
31. Length	7001	Pavement Type	R - RIGID
32. Width	150	Subgrade Strength	C - LOW
33. Surface Type	CONC-Portland Cement Concrete	Tire Pressure Limit	W - UNLIMITED
Surface Condition	E-EXCELLENT	Rating Method	T - TECHNICAL EVAL
34. Surface Treatment	GRVD-Saw-Cut or Plastic Grooved	40. Edge Intensity	HIGH-High Intensity

Gross Weights (In Thousands of Pounds)

35. Single Wheel (S)	75	37. 2 Dual Wheels in Tandem (2D)	380
----------------------	----	----------------------------------	-----

Save Changes Error Check Terminate Project Submit Changes

AMR – Runway/Helipads Tab

Air Carrier Runway:

This field associated with data element #30 Runway/Helipad ID, designates whether a runway at an airport (which is certificated under 14 CFR Part 139) is available for use by air carrier aircraft. Select “Yes” or “No”, only editable by FAA Inspectors. See AMR Data Dictionary for more information.



ADIP Portal Home Facility Dashboard Help Sylvia Piacun

Project Summary Facility Data

LOUIS ARMSTRONG NEW ORLEANS INTL (MSY) MSY_2022_00088149 In Progress

View active NOTAMS

General Information Runways / Helipads Services & Facilities Based Aircraft & Operations Remarks

Runway / Helipad 02/20 02/20

Runway End Coordinates 02 20

Latitude 29°59'4.206"N 30°0'10.992"N

Longitude 90°15'5.094"W 90°14'43.836"W

General Runway Information

30. Runway/Helipad ID 02/20

Air Carrier Runway

31. Length 7001

32. Width 150

33. Surface Type CONC-Portland Cement Concrete

Surface Condition E-EXCELLENT

34. Surface Treatment GRVD-Saw-Cut or Plastic Grooved

39. Pavement Classification Number (PCN)

Pavement Class 64

Pavement Type R - RIGID

Subgrade Strength C - LOW

Tire Pressure Limit W - UNLIMITED

Rating Method T - TECHNICAL EVAL

40. Edge Intensity HIGH-High Intensity

Gross Weights (In Thousands of Pounds)

35. Single Wheel (S) 75

37. 2 Dual Wheels in Tandem (2D) 380

Save Changes Error Check Terminate Project Submit Changes



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

AMR – Services & Facilities Tab

The Services & Facilities page displays Airport Master Record data elements 70-89.

Remarks for individual fields are displayed in the remark icon to the right.


ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun


MARKSVILLE MUNI (MKV) MKV_2021_00064149 In Progress


View active [NOTAMS](#)


[General Information](#) [Runways / Helipads](#) **[Services & Facilities](#)** [Based Aircraft & Operations](#) [Remarks](#)


Services


70. Fuel (Choose all that apply) 


<input type="checkbox"/> 100 (Grade 100 – Green)	<input checked="" type="checkbox"/> 100LL (Grade 100LL – Blue) 
<input type="checkbox"/> 115 (Grade 115)	<input type="checkbox"/> 80 (Grade 80 – Red)
<input type="checkbox"/> A++	<input type="checkbox"/> A++10
<input type="checkbox"/> A1 (Jet A-1)	<input type="checkbox"/> A1+ (Jet A-1 w/ Icing Inhibitor)
<input type="checkbox"/> A (Jet A)	<input type="checkbox"/> A+ (Jet A w/ Icing Inhibitor)
<input type="checkbox"/> B (Jet B)	<input type="checkbox"/> B+ (Jet B w/ Icing Inhibitor)
<input type="checkbox"/> J	<input type="checkbox"/> J4
<input type="checkbox"/> J5	<input type="checkbox"/> J8
<input type="checkbox"/> J8+10	<input type="checkbox"/> MOGAS (Auto Gas 91 Octane)
<input type="checkbox"/> UL91	<input type="checkbox"/> UL94


76. Other Services (Choose all that apply) 


<input type="checkbox"/> AFRT (Air Freight)	<input checked="" type="checkbox"/> AGRI (Crop Dusting) 
<input type="checkbox"/> AMB (Air Ambulance)	<input type="checkbox"/> AVNCS (Avionics)
<input type="checkbox"/> BCHGR (Beaching Gear)	<input type="checkbox"/> CARGO (Cargo)
<input type="checkbox"/> CHTR (Charter)	<input type="checkbox"/> GLD (Glider)
<input type="checkbox"/> INSTR (Flight Instruction)	<input type="checkbox"/> PAJA (Parachute Jumping)
<input type="checkbox"/> RNTL (Aircraft Rental)	<input type="checkbox"/> SALES (Aircraft Dealer)
<input type="checkbox"/> SURV (Aerial Surveying)	<input type="checkbox"/> TOW (Glider Towing)


71. Airframe Repairs 

72. Power Plant Repairs 

73. Bottle Oxygen 

75. Transient Storage: 

Hangar 

Buoy 

[Save Changes](#) [Error Check](#) [Terminate Project](#) [Submit Changes](#)

AMR – Based Aircraft & Operations

The Based Aircraft & Operations page displays Airport Master Record data elements 90-105 as well as access to the National Based Aircraft Inventory Program counts (if applicable).

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

LAKEFRONT (NEW) NEW_2021_00064145 Submitted

Project Summary Facility Data

General Information Runways / Helipads Services & Facilities **Based Aircraft & Operations** Remarks

Based Aircraft Validate Counts

(Please click button above to get validated counts from BasedAircraft.com or enable fields for edit.)

90. Single Engine (SE)	70
91. Multi Engine (ME)	22
92. Jet (J)	21
93. Helicopters (H)	7
Total	120
94. Gliders	0
95. Military	0
96. Ultra-Light	0

Operations

(Count of operation and airworthy aircraft normally based at the airport a majority of the year)

100. Air Carrier	
102. Air Taxi	4883
103. General Aviation Local	19800
104. General Aviation Itinerant	39113
105. Military	1350
Total Operations	65146
Operations for 12 months ending	7/20/2020

Cancel Submission

AMR – Based Aircraft & Operations

By clicking on the “Validate Counts” button a window will pop-up, if the selected facility is in the Based Aircraft website you will see the screen on the right. Click the “OK” button to pull in the current validated counts and save your changes.

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

LAKEFRONT (NEW) View active [NOTAMS](#)

Based Aircraft & Operations

Based Aircraft

(Please click button above to get validated counts from BasedAircraft.com or enable fields for edit.)

90. Single Engine (SE) 70

adip.faa.gov says
Validated Aircraft counts will be imported from BasedAircraft.com.

OK

94. Gliders 0

95. Military 0

96. Ultra-Light 0

Operations

(Count of operation and airworthy aircraft normally based at the airport a majority of the year)

100. Air Carrier

102. Air Taxi 4883

103. General Aviation Local 19800

General Aviation Itinerant 39113

105. Military 1350

Total Operations 65146

Operations for 12 months ending 7/20/2020

Cancel Submission

AMR – Based Aircraft & Operations

If the selected facility was not in the Based Aircraft website, you will see the screen on the right. Click the “OK” button and the fields will turn white, then enter your based aircraft numbers and save your changes.

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

LAKEFRONT (NEW) NEW_2021_00064145
View active [NOTAMS](#) **Submitted**

Project Summary Facility Data

General Information Runways / Helipads Services & Facilities **Based Aircraft & Operations** Remarks

Based Aircraft [Validate Counts](#)

(Please click button above to get validated counts from BasedAircraft.com or enable fields for edit.)

90. Single Engine (S)

91. Multi Engine (M)

92. Jet

93. Helicopters (H)

Total

94. Gliders

95. Military

96. Ultra-Light

Operations

(Count of operation and airworthy aircraft normally based at the airport a majority of the year)


Total Operations

Operations for 12 months ending

[OK](#) [Cancel Submission](#)

AMR – Remarks

The **Remarks** page represents one screen location allowing you to view, edit and delete remarks for specific individual date elements OR view, edit and delete for Airport General Remarks (#110).

 **ADIP (DEMO)**

[Portal Home](#) [Facility Dashboard](#)

[Help](#) [Joyce Piacun](#)

Project Summary

Facility Data

Back to Project List

FRANKLINTON (2R7)

View active [NOTAMS](#)

General Information

Runways / Heliports

Services & Facilities

Based Aircraft & Operations







Remarks

2R7_2021_00064156



In Progress

Add General Remark

General Remarks

Field	Remark	Action
110 1 . General Airport Remark	GOLF COURSE .25 MILES NORTH OF AIRPORT.	 
110 2 . General Airport Remark	FOR CD CTC HOUSTON ARTCC AT 281-230-5622.	 
110 3 . General Airport Remark	ARPT LGTG OTS. VFR ONLY	 

Reference Remarks

Field	Remark	Related To	Action
42 1 . Visual Glide Slope	BY 12 PARLOTC INDEFIN	12/31 - 12	 

Save Changes

Error Check

Terminate Project

Submit Changes



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

AMR – Adding General Remarks

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

NEW_2021_00064145 Submitted

Project Summary Facility Data

LAKEFRONT (NEW) View active NOTAMS

General Information Runways / Helipads Services & Facilities Based Aircraft & Operations **Remarks**

General Remarks

Add General Remark

Field	Remark	Action
110 1 . General Airport Remark	PPR TO LND FOR ACFT TRNSPG ANY ITEMS LISTED IN PART 175 TITLE 49. CONTACT 504-606-9264	
110 2 . General Airport Remark	E 110 - General Airport Remark	
110 4 . General Airport Remark	E *Remark	
110 6 . General Airport Remark	A	
110 7 . General Airport Remark	M	

Back To Project List

Remarks must be at least 3 characters.
Currently Published Remark:

Add Remark Remove Remark Cancel

Select the “**Add General Remark**” button to access the 110 – General Airport Remark window.

Enter the remark in the space provided and select the “**Add Remark**” button.

AMR – Editing or Deleting Remarks









To edit a remark, click on the **“Edit”** icon, a screen will pop-up that will allow you to make edits. After you edit the remark, Click on the **“Add Remark”** button to add the remark. If you need to delete a remark, click on the **“Delete”** icon and the program will ask you **“Delete Remark”** and click on either **“Yes”** or **“No”**.

ADIP (DEMO) Portal Home Facility Dashboard MKV_2021_00064149 In Progress

Project Summary Facility Data

General Information Runways / Helipads Services & Facilities Based Aircraft & Operations **Remarks**

General Remarks ⓘ Add General Remark

Field	Remark	Action
110 1 . General Airport Remark	NE APN PAVEMENT FAILED.	 
110 2 . General Airport Remark	AERIAL SPRAYING INVOICE ADPT	 
110 3 . General Airport Remark		 
110 4 . General Airport Remark		 

Back to Project List

110 - General Airport Remark

*Remark

NE APN PAVEMENT FAILED.

Currently Published Remark: NE APN PAVEMENT FAILED.

Add Remark Remove Remark Cancel

AMR – Error Check

If there is an error in any of the data, you will see the “**Error Check**” button on the bottom of the screen. You cannot submit your changes until you fix the error.

Click on the “**Error Check**” button to see the validation message.

Make the appropriate changes and click on “**Save Changes**”.

The screenshot displays the AMR system interface with the following sections:

- General Information:**
 - 1. Associated City: SALISBURY
 - 2. Airport Name: SALISBURY-OCEAN CITY WICOMICO RC
 - 3. CBD to Airport (NM): 4
- Manager Information:**
 - 14. Manager Name: ANTHONY RUDY
 - 15. Address 1: 5485 AIRPORT TERMINAL RD
 - Address 2: UNIT A
 - City: SALISBURY
 - State / Zip: MD 21804
 - Phone Number: (410)-548-4827 (highlighted with a red border and an error message: "Enter phone number in valid format - XXX-XXX-XXXX")
 - Email: ARUDY@WICOMICOCOUNTY.ORG
- Validation Messages:**
 - 16. Phone Number - Invalid format
- Owner Information:**
 - 18. Ownership: PU-Publicly Owned
- Attendance Schedule:**
 - 17. Attendance Schedule: Add
 - Months: ALL
 - Days: ALL
 - Hours: 0500-2230
 - Action: Terminate Project, Submit Changes

At the bottom of the screen, there are three buttons: "Save Changes", "Error Check" (highlighted with a red border and a red arrow pointing to the validation message), and "Submit Changes".

AMR – Project Summary Page

After you have entered your data changes and before you “**Submit**” them you can click on the “**Project Summary**” page. This will list all changes made for this airport. Review your changes and click ‘**Submit Changes**’ when ready.

Project Information

Project Type: Inspection
Created By: Demo Inspector
Created Date: Today 12:29 PM
Last Modified By: Demo Inspector
Last Updated Date: Today 12:49 PM

Notes [Add Note](#)

Date	User	Note
------	------	------

Project Activity

Date	User	Action
Today 12:49 PM	Demo Inspector	Updated AMR Data
Today 12:47 PM	Demo Inspector	Updated AMR Data
Today 12:29 PM	Demo Inspector	Created Project

List AMR Data Changes [Print List](#)

	Action	Previous Value	New Value
Airport:15 - Manager Address	EDIT	PO BOX 49	PO BOX 450
Airport:15 - Manager Address 2	EDIT		CARLISLE ROAD
RWY END 09: 52 - Controlling Obstruction	EDIT		TREES-Forest, Orchard, Grove, etc.
RWY END 09: 54 - Height Above Runway End	EDIT		25
RWY END 09: 55 - Distance From Runway End	EDIT		1450
RWY END 09: 56 - Centerline Offset	EDIT		55
RWY END 09: 56 - Centerline Offset Direction	EDIT		L-Left side

[Back To Project List](#)

[Terminate Project](#) [Submit Changes](#)

AMR – Submit Project Page

When selecting the “**submit changes**” button the screen on the right will pop-up when this was for an inspection.

Enter the requested information and select the “**Submit Project**” button.

The screenshot displays the ADIP (DEMO) web application interface. The main header includes the ADIP logo, navigation links for 'Portal Home' and 'Facility Dashboard', and user information for 'Joyce Piacun'. The main content area is titled 'MARKSVILLE MUNI (MKV)' and shows a list of 'NOTAMS' (110 2, 110 3, 110 4) and a 'Reference Remarks' table. A 'Submit Project' modal form is overlaid on the screen, containing the following fields and options:

- Submittal Type:** * Inspection
- Select the Inspector Type:** * S-State
- Enter the Inspection Date:** * 4/11/2021
- Enter the First Name and Last Name of Inspector:** *

Two red error messages are displayed:

- Note: The date must be more recent than the current "Last Inspection" date of 09/21/2020.
- Note: It must be minimum 3 characters in length. It cannot contain numbers.

At the bottom of the modal are two buttons: 'Submit Project' and 'Close'.

AMR – Submit Project Page

After submitting your updates for the facility, you will receive this message. Click “OK” and you will be brought back to Project Summary Page.

LAKEFRONT (NEW)
View active [NOTAMS](#)

General Information Runways / Helipads Services & Facilities Based Aircraft & Operations Remarks

Owner Change Documents

12. Address 1 6001 STARS AND STRIPES

19. Latitude D / M / S / Hem 30-2-32.

20. Longitude D / M / S / 90-1-41.

13. Photo

24. Non.-Comm. Landing Fee No

25. NPIAS/Federal Agreements NGPY3

26. FAR Part 139 Index / CSC FAR Part 139 Date



Submit Project

Successfully Submitted. Please understand that the changes requested today could take two publication cycles (28 to 56 days) before they are published.

OK

AMR – Cancel Submission

If you submitted your changes by mistake, selecting the **“Cancel Submission”** button will allow you to recall your submission and you can make other changes and then you can submit again.

List AMR Data Changes				 Print List
	Action	Previous Value	New Value	
airports - 14 - Manager Name	EDIT	CHRIS SMITH	DAVID SMITH	
airports - 16 - Manager Phone Number	EDIT	318-263-8456	318-263-7766	
				

AMR - Terminating a Project

If you wish to cancel all your changes and start with a new project, select **“Terminate Project”** by clicking on the **“Terminate Project”** button.

Project Summary

Facility Data

Back To Project List

Project Information

Project Type: Inspection

Created By: Demo Inspector

Created Date: Today 12:29 PM

Last Modified By: Demo Inspector

Last Updated Date: Today 12:49 PM

Notes

Add Note

Date	User	Note
------	------	------

List AMR Data Changes

Print List

	Action	Previous Value	New Value
Airport:15 - Manager Address	EDIT	PO BOX 49	PO BOX 450
Airport:15 - Manager Address 2	EDIT		CARLISLE ROAD
RWY END 09: 52 - Controlling Obstruction	EDIT		TREES-Forest, Orchard, Grove, etc.
RWY END 09: 54 - Height Above Runway End	EDIT		25
RWY END 09: 55 - Distance From Runway End	EDIT		1450
RWY END 09: 56 - Centerline Offset	EDIT		55
RWY END 09: 56 - Centerline Offset Direction	EDIT		L-Left side

1000 ft

Project Activity

Date	User	Action
Today 12:49 PM	Demo Inspector	Updated AMR Data
Today 12:47 PM	Demo Inspector	Updated AMR Data
Today 12:29 PM	Demo Inspector	Created Project

Terminate Project

Submit Changes

AMR – Changes Submitted

Following your **Project Submittal** you will receive an Email confirmation showing your data changes. This will list all the data changes that were made for that facility.

Sent: Thursday, June 27, 2019 3:17 PM

Subject: dev: (5F4) Additional Information Submittal (real to address: splacun@gmail.com)

Sylvia Piacun, thank you for submitting data for HOMER MUNI (07552.*A) at 06/27/2019 15:15 -0400
The changes you submitted are:

EDIT airports - 73 - Bottle Oxygen

Previous Value: null

New Value: Low

EDIT airports - 71 - Airframe Repairs

Previous Value: null

New Value: Minor

EDIT airports - 104 - General Aviation Itinerant

Previous Value: 750

New Value: 800

EDIT RWY END: 12 - 42 - Runway Marking Type

Previous Value: BSC-Basic

New Value: NRS-Numbers Only



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

AMR – State Inspector Portal Home Page

The “**View Facility Data(Airport/Heliport)**” link on the ADIP Portal Home Screen is for viewing airport data only.

ADIP Portal Home Facility Dashboard Help Sylvia Piacun

Airport Data and Information Portal - Home

COVID-19 NOTICE: Please click here to see the latest ADIP updates related to COVID-19

Search 5010 Facilities by Name or Loc Id...

★ You currently have no favorite facilities. To add a facility, perform an search and select the star next to the facility name.

Go To Advanced Facility Search

Airport Master Record (AMR)

- View Facility Data (Airport/Heliport)**
- Update Facility Data (Airport/Heliport)
- View Submissions
- Reports
- Update Chart Supplement Cut-Off Dates
- User Guide

Modification of Standard (MOS)

- My MOS
- MOS User Guide

Runway Safety Area (RSA)

- My RSA Inventory
- RSA Dashboard
- User Guide
- Training Guide
- AC 150/5300-13

Search Wind Data

- Download Wind Speed Data
- Wind Analysis/Generate Windrose
- User Guide

My Account (Sylvia Piacun)

- Update My Account Information

Help & Training

- My Helpdesk Issues
- Create New Issue
- Online Help

System Information

- Version 7.2.0 - Deployed 10/01/2021
- Release History
- Submit Feedback

AMR – Airport Search

After selecting
“**View Facility Data**”
the screen on the
right will display.

Enter the LocID and
select “**View Facility
Data**” button to
access the airport’s
data. You will not be
able to edit airport
data, only view the
data.

The screenshot shows the ADIP (Airport Data Input Process) interface. The top navigation bar includes the ADIP logo, 'Portal Home', 'Facility Dashboard', and user information for Sylvia Piacun. The main heading is 'View Facility Data'.

On the left, under 'Select Facility To View', there is a search bar labeled 'Enter Facility' with the placeholder text 'Search Facilities by Name or Loc Id'. Below the search bar, a note states: 'This is an "auto-lookup" field: type locator ID or airport name.' At the bottom left of this section is a link: 'Download Current Published 5010'.

On the right, under 'Chart Supplement Submission Cut-Off Dates', there is a table with two columns: 'Effective Date' and 'Cut-Off Date'.

Effective Date	Cut-Off Date
Apr 22, 2021	Mar 10, 2021
Jun 17, 2021	May 5, 2021
Aug 12, 2021	Jun 30, 2021
Oct 7, 2021	Aug 25, 2021
Dec 2, 2021	Oct 20, 2021
Jan 27, 2022	Dec 15, 2021

At the bottom of the interface, there are two buttons: 'View Facility Data' (highlighted with a red border) and 'Cancel'.

AMR – Online Help Options

Selecting the “**Help**” icon in the upper right corner will access the help options menu.

By selecting the “**Create New Issue**” a screen will pop up and allow you to create and submit a new helpdesk issue.

The screenshot shows the ADIP Home page. The top navigation bar includes the ADIP logo, 'Portal Home', 'Facility Dashboard', and a 'Help' dropdown menu. The 'Help' dropdown is open, showing 'View All Issues', 'Create New Issue' (highlighted with a red box), and 'Online Help'. Below the navigation bar is a 'COVID-19 NOTICE' banner. The main content area is divided into three columns: 'Search 5010 Facilities by Name or Loc Id...', 'Airport Master Record (AMR)' with links like 'View Facility Data', 'Update Facility Data', 'View Submissions', 'Reports', 'Update Chart Supplement Cut-Off Dates', and 'User Guide'; and 'Modification of Standard (MOS)' with links 'My MOS' and 'MOS User Guide'. A 'Create Helpdesk Issue' modal is overlaid on the bottom half of the page. The modal contains fields for 'Summary' (pre-filled with 'Issue Summary'), 'Issue Type' (a dropdown), 'Project Name' (pre-filled with 'Project Name / Id'), 'Module' (a dropdown), and 'Description'. There is also a 'Select Files to Attach' button and a note 'Attach any file types, max size (25MB)'. At the bottom of the modal are 'Create Issue' and 'Cancel' buttons.

AMR – Online Help Options

Select the Airport Master Record “Online Help” link in the Airport Master Record (AMR) section of the ADIP home page. This will bring up a list of user guides and support documentation.

ADIP (DEMO) Portal Home Facility Dashboard Help Joyce Piacun

Airport Data and Information Portal - Home

COVID-19 NOTICE: Please click here to see the latest ADIP updates related to COVID-19

Search 5010 Facilities by Name or Loc Id...

AGIS Survey Projects

Airport Master Record (AMR)

- Airports
- Info for Surveyors
- Update My Account
- Update My Password
- Airport Survey Projects
- Survey Viewer User Guide
- Modification of Standards (MOS)
- Facility Documents
- Support Desk User Guide
- Airport Master Record (AMR)
- Airport Master Record Data Dictionary
- Airport data submission workflow (for Airport Owners/Managers) (PDF) (PowerPoint)
- Airport Master Record (AMR) User Guide
- Airport Master Record Data Dictionary
- Airport Master Record Field Permissions
- Aeronautical Data Team (formerly NFDC)
- Aeronautical Data Inquires
- Obstruction Evaluation / Airport Airspace Analysis (OE/AAA)
- FAA Aeronautical Chart User's Guide
- FAA Approved Contractions

Search Wind Data

- Download Wind Speed Data
- Wind Analysis/Generate Windrose
- User Guide

Help & Training

- My Helpdesk Issues
- Create New Issue
- Online Help



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

AMR – Facility Dashboard

Select the Airport Master Record “**Facility Dashboard**” link on the Airport Master Record (**AMR**) home page. Enter a LocID to access an airport’s Facility Details, Surveys, Facility Map and Charts.



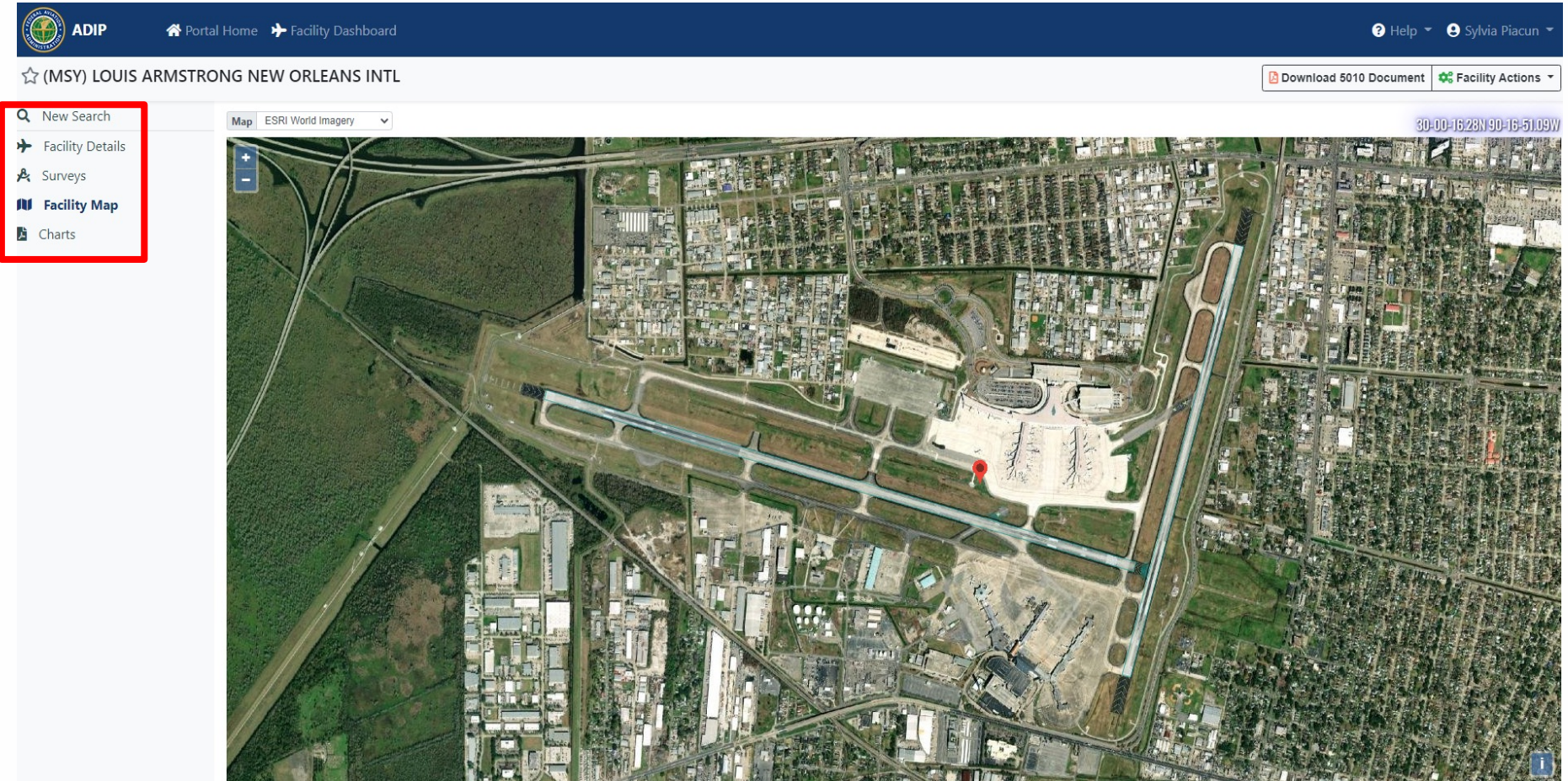
Search Facility Repository

A minimum of three characters is required.

[Go To Advanced Facility Search](#)

AMR – Facility Dashboard

Once on the “**Facility Dashboard**” you can select the links to access an airport’s Facility Details, Surveys, Facility Map and Charts.



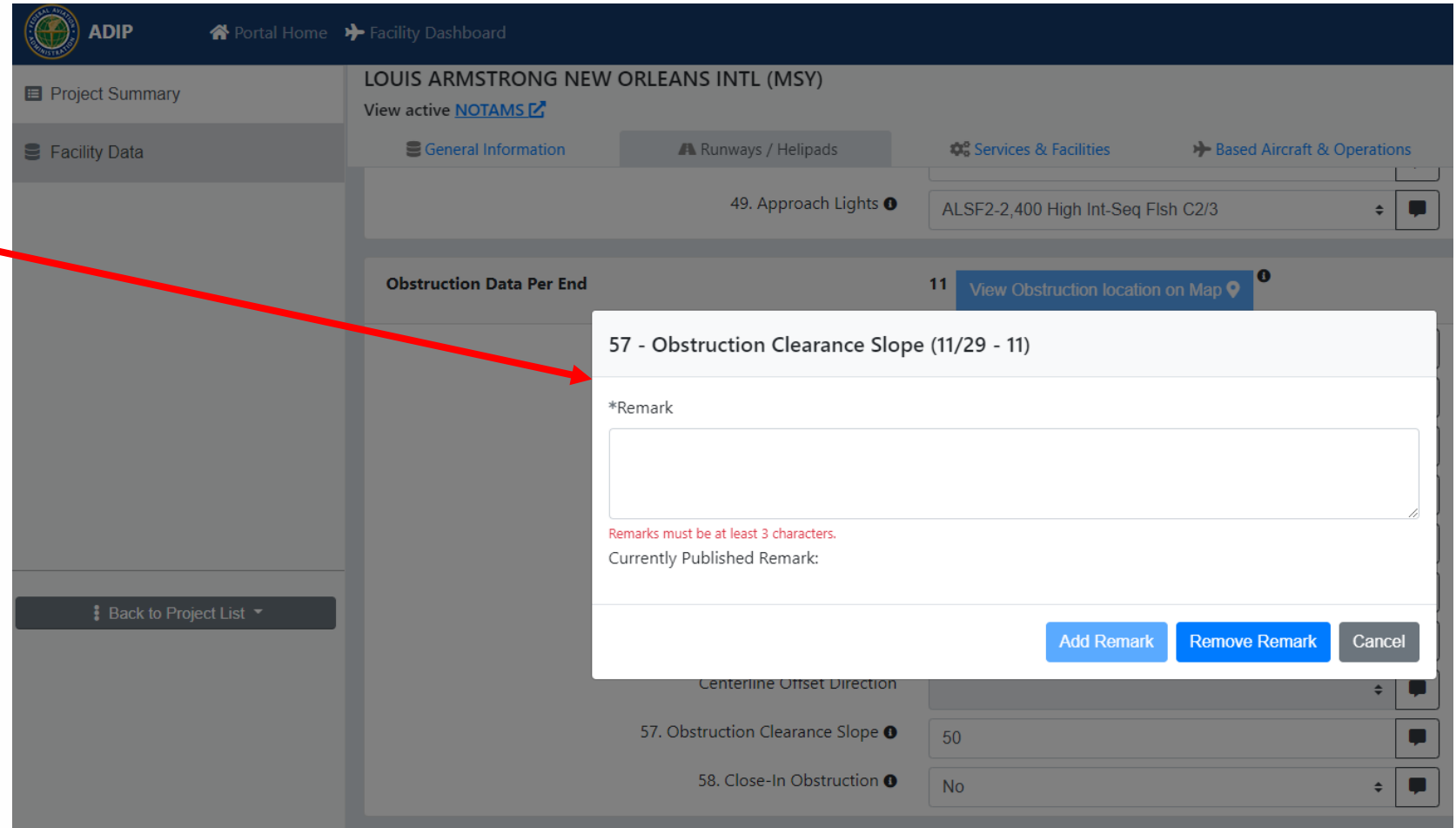
AMR – New Enhancements

There is a new feature in ADIP which prevents a user from submitting without saving his data. An error message will be displayed as shown on the right.

The screenshot displays the ADIP (Airport Data Input Program) interface for the 'LOUIS ARMSTRONG NEW ORLEANS INTL (MSY)' project. The interface includes a sidebar with 'Project Summary' and 'Facility Data' tabs. The main content area shows the 'Runway / Helipad' section, which includes fields for 'Runway End Coordinates', 'General Runway Information', and 'Gross Weights (In Thousands of Pounds)'. A 'Submit Warning' dialog box is overlaid on the form, stating: 'Submit Warning: There are no changes to submit, please update the Facility data before submitting.' A red arrow points from the text 'An error message will be displayed as shown on the right.' to the dialog box. The dialog box has a 'CLOSE' button. At the bottom of the form, there are buttons for 'Save Changes', 'Error Check', 'Terminate Project', and 'Submit Changes'.

AMR – New Enhancements

The remarks entry screen now includes both the Runway and Runway End ID enabling users to have a reference when entering remarks.



The screenshot displays the ADIP (Airport Data Input Program) interface for LOUIS ARMSTRONG NEW ORLEANS INTL (MSY). The main content area shows 'Obstruction Data Per End' for item 57, 'Obstruction Clearance Slope (11/29 - 11)'. A modal window is open for entering remarks, with a text area labeled '*Remark' and a validation message: 'Remarks must be at least 3 characters.' Below the text area, it says 'Currently Published Remark:'. At the bottom of the modal are three buttons: 'Add Remark', 'Remove Remark', and 'Cancel'. The background interface includes a sidebar with 'Project Summary' and 'Facility Data', and a top navigation bar with 'Portal Home' and 'Facility Dashboard'. The main header shows 'General Information', 'Runways / Helipads', 'Services & Facilities', and 'Based Aircraft & Operations'. The obstruction data table shows '57. Obstruction Clearance Slope' with a value of '50' and '58. Close-In Obstruction' with a value of 'No'.

AMR – New Enhancements

An **AMR** Project can now be created from the Facility Details page by clicking the “**Create AMR Project**” link under the Facility Actions dropdown.

User can now initiate a new **AMR** project for the given facility as long as there are no open projects for the facility.

The screenshot displays the ADIP (Airport Data Integration Platform) interface for the facility (MSY) LOUIS ARMSTRONG NEW ORLEANS INTL. The top navigation bar includes the ADIP logo, Portal Home, Facility Dashboard, Help, and a user profile for Sylvia Piacun. The main content area shows the facility details for January 27, 2022. The 'Facility Actions' dropdown menu is open, highlighting the 'Create AMR Project (Update Facility Data)' link. The facility details are organized into sections: Location and General Information, Services & Facility Information, and Based Aircraft. The 'Based Aircraft' section is currently active, showing a table of aircraft based at the facility.

Location and General Information	
Site Id:	07675.A
NPIAS Number:	22-0037
Service Level:	Primary
Hub Type:	Medium
Airport Status:	Operational
Location:	29° 59' 35.8" N / 90° 15' 32.5" W ESTIMATED
City/State:	NEW ORLEANS, LA
County:	JEFFERSON
Elevation:	3.7 ft.
Variation:	SURVEYED Location: 01W (2020)
Last Inspection Date:	03/25/2021

Services & Facility Information	
Control Tower:	On Airport ATCT
Tower Hours:	24
Primary APCH Hours:	24
Primary DEP Hours:	24
FSS On Airport:	NO
FSS:	DE RIDDER (DRI)
FSS Toll Free Phone:	1-800-WX-BRIEF
NOTAMs Facility:	MSY
Attendance:	CONTINUOUS

Based Aircraft	
Ownership Type:	PUBLIC
Facility Use:	PUBLIC
NPIAS:	YES
NPIAS/Federal Agreements:	NGY3
CBD To Airport:	10NM / W
ARTCC:	HOUSTON (ZHU)
Sectional:	NEW ORLEANS
Region / ADO:	ASW / LNM
Area:	1500 ac.

Annual Operations	
Wind Indicator:	LIGHTED
Segmented Circle:	NO
Lighting Schedule:	SS-SR
Beacon Lens Color:	Clear and Green
Beacon Schedule:	SS-SR
Landing Fee:	YES
Fuel Types:	100LL A
Other Services:	AFRT.CARGO
FAR 139 Index:	I D S 05/1973
International Airport of Entry for Customs:	YES
Military/Civil Joint Use:	NO



FAA
Office of Airports

2019
AIRPORT MASTER RECORD SEMINAR

AMR – New Enhancements

The list of **AMR** data **Changes Report** contains a header at the top of the page helping users view the list of changes at an airport when printing. The header contains the following information:
Associated City
Airport Name (LOC ID)
Date

2/27/22, 5:58 PM

Document

NEW ORLEANS , LOUIS ARMSTRONG NEW ORLEANS INTL (MSY) - 2/27/2022 : List Of Changes

	Action	Previous Value	New Value
Airport:102 - Air Taxi	EDIT	8304	8305
Airport:104 - General Aviation Itinerant	EDIT	13383	13385

AMR – New Enhancements

Users have the option of selecting **Pavement Classification Number (PCN)** or **Pavement Classification Record (PCR)** for reporting runway pavement data. Only one pavement type can be entered per Runway – PCN or PCR.

☐ 39. Pavement Classification Number (PCN) ⓘ

☒ 39. Pavement Classification Record (PCR) ⓘ

Pavement Class	64
Pavement Type	R - RIGID ▾
Subgrade Strength	C - LOW ▾
Tire Pressure Limit	W - UNLIMITED ▾
Rating Method	T - TECHNICAL EVAL ▾

AMR – New Enhancements

When the value is changed from **PCN** to **PCR**, the system provides a message that all current PCN fields will clear. Users need to enter all PCR values.

Note: 5010 PDF is updated to show PCN/PCR for item #39.

Changing to PCR. This action will clear all (if any) the PCN fields of the runway. Would you like to proceed?

Yes - Clears all the PCN fields .

NO

YES



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

AMR – Most Common Mistakes

- Submitting “**Additional Information**” when it should have been submitted as an “**Inspection.**”
- When “**Creating a Project**” most people don’t realize that the project you create will stay open until it has been submitted or terminated. Most users are just viewing the data, not updating it.

AMR – Airspace Items requiring 7480-1

- #18 **USE** (Changing airport's use)
- #23 **RIGHT TRAFFIC** (Changing traffic patterns)
- #30 **RUNWAY/HELIPAD ID** (Adding or deleting a runway/helipad record or changing the identifier of a runway/helipad)
- #31 **RUNWAY/HELIPAD LENGTH** (Changing the surveyed length of a runway or helipad)
- #32 **RUNWAY/HELIPAD WIDTH** (Changing the surveyed width of a runway or helipad)
- #51 **DISPLACED THRESHOLD** (Adding, modifying or deleting a runway's Displaced Threshold)

Obstruction Evaluation / Airport Airspace Analysis

**Federal Aviation
Administration**

« OE/AAA »

Obstruction Evaluation
Version 2018.2.2

Home
FAA OE/AAA Offices
View Determined Cases
View Interim Cases
View Proposed Cases
View Supplemental Notices
(Form 7460-2)
View Circularized Cases
Search Archives
Download Archives
Download Correspondence
Circle Search for Cases
Circle Search for Airports
General FAQs
Marking/Lighting FAQs
Wind Turbine FAQs
Discretionary Review FAQs
Notice Criteria Tool
DoD Preliminary Screening
Tool
Wind Turbine Build Out
Distance Calculation Tool

Obstruction Evaluation / Airport Airspace Analysis (OE/AAA)

faa.gov Tools:  [Print this page](#)

In administering Title 14 of the Code of Federal Regulations (14 CFR) [Part 77](#), the prime objectives of the FAA are to promote air safety and the efficient use of the navigable airspace. To accomplish this mission, aeronautical studies are conducted based on information provided by proponents on an FAA Form 7460-1, Notice of Proposed Construction or Alteration.

[Advisory Circular 70/7460-1L Change 2](#), Obstruction Marking and Lighting, describes the standards for marking and lighting structures such as buildings, chimneys, antenna towers, cooling towers, storage tanks, supporting structures of overhead wires, etc.

OE/AAA Filing Process

If your organization is planning to sponsor any construction or alterations which may affect navigable airspace, you must file a Notice of Proposed Construction or Alteration (FAA Form 7460-1) [electronically via this website or manually with the FAA.](#)





If construction or alteration IS NOT LOCATED on an airport:

File forms 7460-1 and 7460-2 electronically via this website - [New User Registration](#).

E-filing your proposal is preferred because
- It's the fastest, most accurate method to submit to the FAA and immediately assigns an aeronautical study number to your case.
- It establishes an electronic communications link with FAA and allows you to obtain project status and notifications directly from this site.



or

If you are unable to file electronically please click [here](#)

Questions? Please contact the [appropriate representative](#).

If construction or alteration IS LOCATED on an airport:

File forms 7460-1 and 7480-1 electronically via this website - [New User Registration](#).

or

Find the [FAA Airports Region / District Office](#) having jurisdiction over the airport on which the construction is located, and file to that address.

Who Needs to File

The requirements for filing with the Federal Aviation Administration for proposed structures vary based on a number of factors: height, proximity to an airport, location, and frequencies emitted from the structure, etc. For more details, please reference [14 CFR Part 77.9](#).

Please click [here](#) to use the FAA's [Notice Criteria Tool](#) to determine if you meet the requirements to file notice of your construction or alteration

OR

In accordance with [14 CFR Part 77.9](#), if you propose any of the following types of construction or alteration, you must file notice with the FAA at least 45 days prior to beginning construction:

- any construction or alteration that exceeds an imaginary surface extending outward and upward at any of the following slopes:
 - 100 to 1 for a horizontal distance of 20,000 ft. from the nearest point of the nearest runway of each airport described in 14 CFR 77.9(d) with its longest runway more than 3,200 ft. in actual length, excluding heliports
 - 50 to 1 for a horizontal distance of 10,000 ft. from the nearest point of the nearest runway of each airport described in 14 CFR 77.9(d) with its longest runway no more than 3,200 ft. in actual length, excluding heliports
 - 25 to 1 for a horizontal distance of 5,000 ft. from the nearest point of the nearest landing and takeoff area of each heliport described in 14 CFR 77.9(d);
- OR any highway, railroad, waterway or other traverse way for mobile objects, of a height which, if adjusted upward as defined in 14 CFR 77.9(c) would exceed a standard of 14 CFR 77.9 (a) or (b);
- OR your structure will emit frequencies, and does not meet the conditions of the [FAA Co-location Policy](#);
- OR your proposed structure will be in proximity to a navigation facility and may impact the assurance of navigation signal reception;
- OR any construction or alteration exceeding 200 feet above ground level, regardless of location;
- OR any construction or alteration located on an airport described in 14 CFR 77.9(d);
- OR filing has been requested by the FAA.

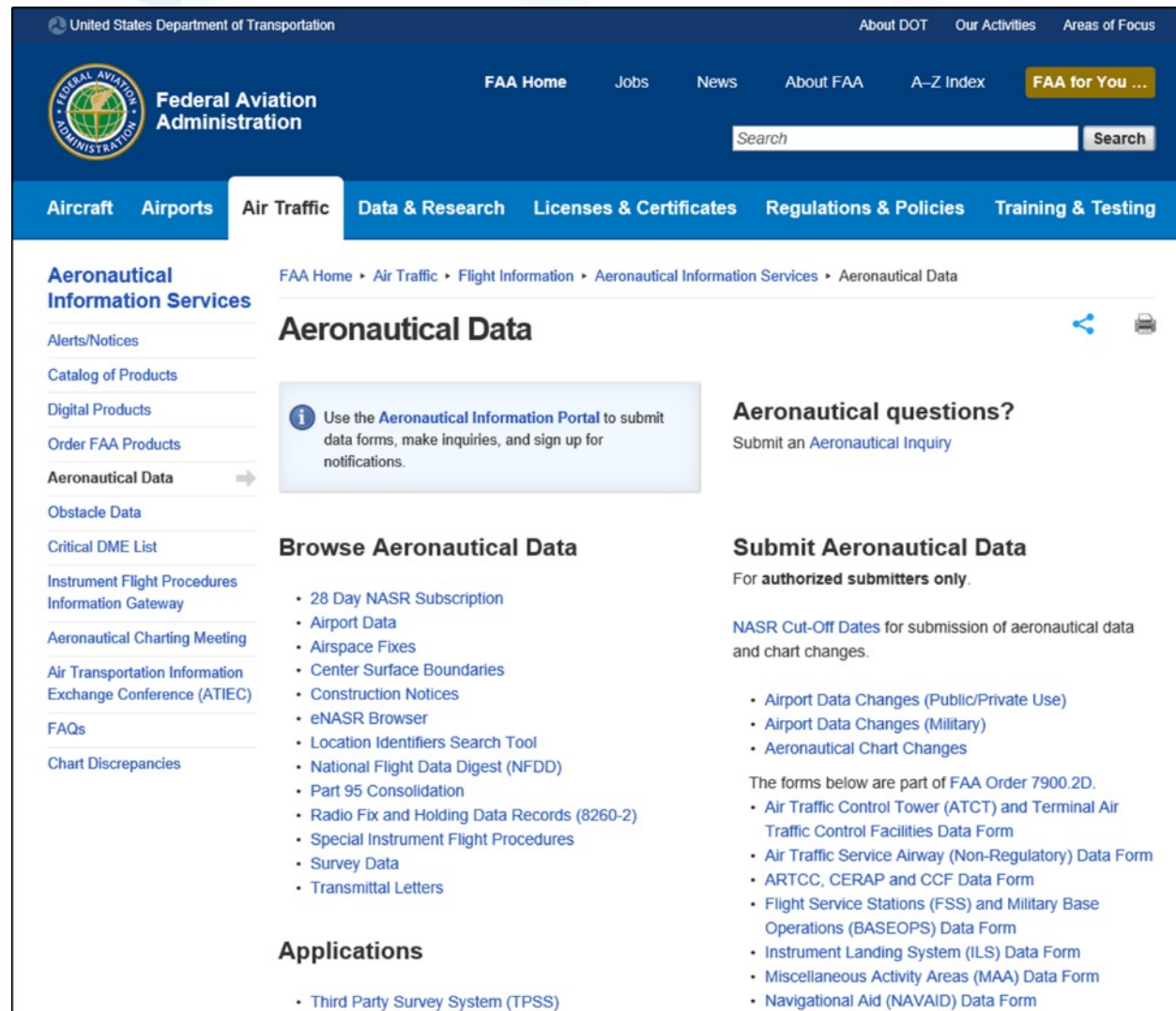
OE/AAA Account

Login
New User Registration
Instructions

Information Resources

FAA Acronyms
Forms
Regulatory Policy
Relevant Advisory Circulars

Aeronautical Data Team (ADT, formerly NFDC)



The screenshot shows the FAA Aeronautical Data website. The top navigation bar includes links for 'About DOT', 'Our Activities', and 'Areas of Focus'. The main header features the FAA logo, 'Federal Aviation Administration', and a search bar. Below the header is a secondary navigation bar with categories: 'Aircraft', 'Airports', 'Air Traffic', 'Data & Research', 'Licenses & Certificates', 'Regulations & Policies', and 'Training & Testing'. The 'Air Traffic' category is selected, leading to the 'Aeronautical Data' page. The left sidebar lists various services: 'Aeronautical Information Services', 'Alerts/Notices', 'Catalog of Products', 'Digital Products', 'Order FAA Products', 'Aeronautical Data' (highlighted), 'Obstacle Data', 'Critical DME List', 'Instrument Flight Procedures Information Gateway', 'Aeronautical Charting Meeting', 'Air Transportation Information Exchange Conference (ATIEC)', 'FAQs', and 'Chart Discrepancies'. The main content area is titled 'Aeronautical Data' and includes a breadcrumb trail: 'FAA Home > Air Traffic > Flight Information > Aeronautical Information Services > Aeronautical Data'. A blue box with an information icon states: 'Use the Aeronautical Information Portal to submit data forms, make inquiries, and sign up for notifications.' Below this, there are three main sections: 'Browse Aeronautical Data' with a list of data types (28 Day NASR Subscription, Airport Data, Airspace Fixes, Center Surface Boundaries, Construction Notices, eNASR Browser, Location Identifiers Search Tool, National Flight Data Digest (NFDD), Part 95 Consolidation, Radio Fix and Holding Data Records (8260-2), Special Instrument Flight Procedures, Survey Data, Transmittal Letters), 'Applications' (Third Party Survey System (TPSS)), and 'Aeronautical questions?' (Submit an Aeronautical Inquiry). The 'Submit Aeronautical Data' section is for authorized submitters only and lists NASR Cut-Off Dates and various data forms (Airport Data Changes, Air Traffic Control Tower (ATCT) and Terminal Air Traffic Control Facilities Data Form, Air Traffic Service Airway (Non-Regulatory) Data Form, ARTCC, CERAP and CCF Data Form, Flight Service Stations (FSS) and Military Base Operations (BASEOPS) Data Form, Instrument Landing System (ILS) Data Form, Miscellaneous Activity Areas (MAA) Data Form, Navigational Aid (NAVAID) Data Form).



FAA
Office of Airports

2018
AIRPORT MASTER RECORD SEMINAR

FAA Aeronautical Chart User's Guide

United States Department of Transportation

About DOT Our Activities Areas of Focus

 **Federal Aviation Administration**

FAA Home Jobs News About FAA A-Z Index **FAA for You ...**

Search Search

Aircraft Airports **Air Traffic** Data & Research Licenses & Certificates Regulations & Policies Training & Testing

Aeronautical Information Services

Alerts/Notices

Catalog of Products

Digital Products

- Terminal Procedures and Airport Diagrams
- Chart Supplements
- Coded Instrument Flight Procedures
- VFR Charts
- Aeronautical Chart Bulletins
- VFR Class B Graphics
- IFR Charts
- MVA and MIA Charts
- Chart User's Guide**
- Digital Obstacle File
- Daily DOF
- Obstacle Construction Notices

Order FAA Products

Aeronautical Data

Obstacle Data

Critical DME List

Instrument Flight Procedures Information Gateway

FAA Home > Air Traffic > Flight Information > Aeronautical Information Services > Digital Products > Chart User's Guide

FAA Aeronautical Chart User's Guide

The PDF version of the Aeronautical Chart User's Guide is the preferred version if you are planning to print out materials from the Chart User's Guide. Printer outputs of the online edition will vary depending upon browser type, viewing settings, printer driver settings and printer type. Chart User's Guide breakout editions, VFR, IFR Enroute and Terminal Procedures Chart Products editions can be found in each chart type terms section.

[Aeronautical Chart User's Guide - Complete Edition \(PDF, 13.1 MB\)](#)

Effective Date: 20 June 2019

Intro What's New VFR Terms VFR Sectional & TAC VFR Flyway VFR Helicopter Airspace

IFR Enroute Terms IFR Enroute Symbols TPP Terms TPP Symbols References Abbreviations

INTRODUCTION

This Chart User's Guide is an introduction to the Federal Aviation Administration's (FAA) aeronautical charts and publications. It is useful to new pilots as a learning aid, and to experienced pilots as a quick reference guide.

The FAA is the source for all data and information utilized in the publishing of aeronautical charts through authorized publishers for each stage of Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) air navigation including training, planning, and departures, enroute (for low and high altitudes), approaches, and taxiing charts. Digital charts are available online at:

- VFR Charts - https://www.faa.gov/air_traffic/flight_info/aeronav/digital_products/vfr/
- IFR Enroute Charts - https://www.faa.gov/air_traffic/flight_info/aeronav/digital_products/ifr/



FAA
Office of Airports

2019
AIRPORT MASTER RECORD SEMINAR



THANK YOU



FAA
Office of Airports